

Deer Park Childcare Deposit Cheque Policy

A deposit cheque is required to secure your child's space in any of our programs (Toddler, Junior, Jk/Sk, School Age). No space will be held for a child unless a deposit cheque has been received and cashed by D.P.C and you have signed and returned this form. Deposit cheques may not be post dated and the amount should be that of your child's first week's fees. Once the cheque has been cashed a receipt will be available for you to pick up from D.P.C. The deposit cheque is to secure your spot for the date agreed upon by you and the Supervisor. The deposit is not transferable to a later date. Therefore, if you decide to change the start date your deposit cheque will not be used towards the new date and you will be required to submit a new deposit cheque. However, in the event that your child can start earlier than the original date, your deposit will be used towards that week. Should you decide for your child not attend D.P.C at all then your deposit cheque is non-refundable.

Enrollment forms must be completed and returned to D.P.C at within one week of leaving your deposit cheque. If any of the information on your enrollment forms (i.e your child's birthday) is found to be incorrect then D.P.C reserves the right to terminate your enrollment and your deposit cheque will not be refunded.

Should circumstances change and D.P.C determines that they can not accommodate your request for care then your deposit will be refunded to you in full. This has rarely happened, but in the event that it does you will be telephoned immediately to allow you enough time to arrange alternate care for your child.

Please sign below indicating that you have read and understand the above deposit cheque policy.

Start Date Agreed Upon

Parent Signature

Supervisor Signature

Date

Date